HirePro Lobby Interview Process flow

- 1. System requirements
- Recommended Device: Laptop/Desktop with webcam and microphone.
- Operating system: Windows 8 or 10, Mac OS X 10.9 Mavericks or higher
- DO NOT use mobile, iPad and tablets (for better experience)
- Processor: i3 5th Generation 2.2Ghz or equivalent/higher
- RAM: 4GB or More
- Supported Browser: <u>Google Chrome (version 115 or above, excluding Beta Version) for best</u> performance.
- Internet Bandwidth: Stable Connection with a speed of 2Mbps or above
- Video: Webcam is mandatory
- Audio: Good quality microphone/headset is required
- Cookies & Popups: Cookies & popups need to be enabled
- Compatibility Link (for remote assessment & video interview(s): <u>https://ams.hirepro.in/assessment/#/compatibility/DeloitteUSICampus</u>
 - While doing compatibility check, the system will request an email id. Any email id can be provided to proceed further.

2. How to attend the interview using HirePro tool

- All email communications regarding the interview schedule will be sent from admin@hirepro.in (Do not reply to this email)
- Please use Google Chrome Browser (Updated version) only
- Once you receive the schedule mailer, please go through it thoroughly & make sure your system meets the mentioned requirements
- The email will contain details about the interview schedule, link & system requirements
- Click on the interview link which you have received in the schedule mailer to enter the lobby
- Please complete the initial verification process (reference image)

| % HirePro | |
|------------------|---|
| | Interview Lobby |
| | Please complete the security verification and then click next. Captcha |
| | V I'm not a robot |
| | Next |
| | |

- The system will ask for the 'Candidate ID' which is mentioned in the schedule mailer
- Please enter the candidate id in the box and click on 'Enter the room' (Ref Image)

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| | Interview Lobby |
| | Please Enter Candidate ID to Enter Your Candidate ID is available in your invitation Email. Enter Candidate Id Enter the room |

- In the next page, the system will check the compatibility of your system
- Please make sure all system requirements are met
- Please wait for a few seconds for the system to check the network connectivity
- While the system is checking the network, please don't refresh the page

| ompatibility Test Page For Proctored Online Assessment | |
|---|----------------------------------|
| verall Status | |
| ease wait while we complete the system compatibility check. | |
| amera | System Info |
| eps to follow | System : windows |
| Please be infront of camera. | Version : Win32 |
| Please ensure your face is within box and there is adequate light on your face. | Dimension : 1920 x 1060 |
| If you face any challenge, mention it in feedback box and submit. | |
| ystem Check + Verification Photo | Browser Info |
| /stem Check: | Name : chrome - 96.0.4664.45 |
| III Camera | Screen : 1899 x 975 |
| | Cookies : Enabled |
| | Popup: Enabled |
| Microphone | Internet Bandwidth |
| | Internet Bandwidth |
| Browser | Download speed : High@19.57 Mbps |
| | Upload speed : High@26.06 Mbps |
| Your Network Is Loading | |

• Once the system completes the network check, it will automatically take you to the interview lobby (ref image).

| *HirePro | | |
|----------|--|--|
| | nterview Lobby vent: Campus Team_Lobby_2022 | |
| | Velcome "Candidate Name" lease wait on this screen. You will be called for an interview once its your turn. Campus Team_Lobby_2022 | |
| | Campus Team_Lobby_2022 Please wait to be queued We will assign you a room queue storty. Interview Round : First Interview | |
| | | |

- Once you enter the lobby, the recruiter will assign you to the interviewer.
- As soon as you are assigned, the status on your lobby window will change from "Please wait to be queued" to "Almost there! You are next in queue" (Ref Image).

| *HirePro | | |
|----------|---|--|
| E | terview Lobby ant: Campus Team_Lobby_2022 | |
| V P | elcome Hiring Manager ase wait on this screen. You will be called for an interview once its your turn. ampus Team_Lobby_2022 | |
| | Campus Team_Lobby_2022 Please wait here until you are invited to the interview. Join the Interview Interview Round : First Interview | |
| | | |

- When the interviewer invites you, you will hear a ring tone & the 'Join the Interview' button will blink.
- Click on 'Join the Interview' button to enter the interview room.

| *HirePro | |
|----------|---|
| Ē | terview Lobby ent: Campus Team_Lobby_2022 |
| l F | elcome Hiring Manager ase wait on this screen. You will be called for an interview once its your turn. ampus Team_Lobby_2022 |
| | Campus Team_Lobby_2022 It's your turn for the interview Please click your the interview to enter. Interview Round : First Interview |
| | |

• Now you will enter the interview window for the discussion as below



- Once the interview gets completed, you can press 'End Call' & close the window.
- You will get a notification confirming the end of the interview in your lobby window.
- Note: In case you face any issues during the process, please reach out to the HirePro Point of Contacts (POC) provided in the schedule email or collect the details from student POC for placements.